

Department of the Army, DoD

§ 556.23

MWR and other community and family support programs unless authorized, on an exception basis, by the installation commander.

(e) The event must not state or imply endorsement of a PO or specific commercial goods or services.

LOGISTICAL SUPPORT AND SERVICES

§ 556.22 Overview.

The amount and type of support authorized for a PO depends on the authority under which the PO is organized.

(a) For type 1 POs governed by other directives (see § 556.5(a)(1)) support is authorized as stated in those directives.

(b) For support for all other POs, §§ 556.23 through 556.30 will be followed. (For POs on Army Reserve Centers requesting use of space and facilities, see AR 140-488.)

(c) Under the provisions of AR 37-60, paragraphs 9-6 and 9-8, installation commanders may waive or reduce charges to nonprofit POs for any of the support elements listed in paragraph 9-3 of that publication. This applies only to support provided to a PO on an occasional or nonrecurring basis.

[55 FR 27104, June 29, 1990, as amended at 55 FR 32243, Aug. 8, 1990]

§ 556.23 Use of space and facilities.

Most POs require space only for periods of time necessary to conduct regular organizational meetings or for other occasional or nonrecurring PO-sponsored events. Installation commanders may grant use of space to include utilities, in-place equipment, and janitorial supplies used without charge when it is incidental to other uses of the facility. PO use of space is governed by AR 405-80. Specific provisions are as follows:

(a) *Use of space or facilities under license agreement.* Use may be granted by means of a revocable-at-will license and will be defined as occasional, non-regular, regular part-time, or full-time use of space, and will not contain any of the terms in paragraph (b) of this section. Commanders will determine whether or not the license will be on a rent-free basis. POs have no property rights when use of space is granted

under a license agreement. Specifically, such use—

(1) Entails use of space that may be recalled at any time by the installation commander without prior notice to the PO.

(2) Involves no lease agreement between the PO and the installation.

(3) Permits storage of equipment and supplies provided that such storage does not interfere with, nor restrict, the normal use of the facility by other users.

(b) *Use of space and facilities under lease agreement.* Use of space under a lease agreement will be defined as the guaranteed *sole* use of space or a facility on a full-time basis; guaranteed use of space for a specific period of time; or storage of in-place equipment or supplies that impairs or restricts normal use of the facility by other users. POs have certain property rights when use is granted under a lease agreement. Specifically, such use—

(1) Guarantees facility use for a specific period of time. Termination of the lease agreement requires a 30-day notice except in times of national emergency.

(2) Requires a lease agreement between the PO and the U.S. Government. This lease protects the PO's use of the facility based upon other conflicting installation priorities and requirements.

(3) Requires payment for use of space and facilities under a lease agreement.

(i) Rent for use of space in CONUS will be set by the district engineer.

(ii) Rent outside the continental United States (OCONUS) will be set by installation commanders per host country Status of Forces Agreements, treaties, or other agreements under which the Army controls such real estate.

(c) *Exceptions.* At the discretion of the installation commander:

(1) Nonprofit thrift shops and museum foundation POs may be granted use of space by means of a rent-free, revocable-at-will license.

(2) On-post youth group POs (Scouts, little league, and so forth) may be granted revocable-at-will licenses for one-time, intermittent, or continuing use of available meeting facilities. (See AR 405-80.)

(d) *Use by veterans' organization.* AR 405-80 authorizes major Army commanders to lend certain real property (including unoccupied barracks) to veterans' organizations for use at—

- (1) State or national conventions; or
- (2) National youth athletic or recreational tournaments sponsored by veterans organizations.

§ 556.24 Equipment.

POs must furnish or procure equipment, supplies, and other materials at their own expense.

(a) Government-owned equipment may be loaned or rented to a PO; however, such equipment must be directly related to the purpose and function of the PO.

(b) APFs and NAFs will not be used to repair equipment owned by, or loaned to, tenant POs unless a request is approved by the installation commander for the PO to reimburse the installation for such repairs.

(c) Audio-visual hardware and software may be used by POs when not in use for official purposes. (See AR 108-2.)

§ 556.25 Transportation.

All transportation support provided to POs will be on a reimbursable basis per AR 58-1, per the provisions of AR 37-60 (see § 556.22) to include all operations and maintenance costs associated with providing this service. The installation commander will ensure that transportation made available to POs neither is detrimental to the command mission nor generates requirements for additional military vehicles. Specific provisions follow:

(a) In CONUS, the commander may authorize reimbursable military bus service in support of PO-sponsored or co-sponsored special events on post, if other conditions of section 556.21 (1) and (b) are met.

(b) At OCONUS locations, military buses may be authorized on a reimbursable basis to support special events conducted at non-military sites.

§ 556.26 Utilities.

All POs will reimburse the installation for utilities except when not required under § 556.22.

§ 556.27 Printing and copying services.

POs may obtain printing or copying services from Government printing plants on a reimbursable basis according to the provisions of § 556.22(c).

§ 556.28 Postal support.

POs will not use appropriated fund postage or the Military Postal Service (MPS) except as shown in table D-1. Questions regarding postal support to POs will be directed to HQDA (MP5A-ZA), ALEX VA 22331-0600.

TABLE D-1.—USE OF APF POSTAGE AND MPS

	AFP	MPS
Type 1—federally sanctioned:		
Organizations.		
Banks	No ¹	Yes. ²
Credit unions	No	Yes. ²
Labor organizations	No	Yes. ³
Association of Managers and Supervisors.	No	Yes. ³
United Service Organization	No	Yes. ⁴
Red Cross	No	Yes. ⁴
United Seamen's Service	No	Yes. ³
DOD Component relief/aid organizations.	Yes ⁵	Yes.
Civil Air Patrol	Yes ⁶	N/A.
Youth organizations	No	Yes.
Other type 1	No	Yes. ³
Type 2—affiliated	No	Yes. ³
Type 3—-independent:		
All type 3 POs	No	Yes. ³

NOTES:

1. Only when using APF postage of the overseas U.S. Army Central Finance and Accounting Office for currency shipments to CONUS. Shipments within the overseas theater will include the words "DOD Official Intra-theater Mail" where the postage normally would be placed.

2. Use of MPS is authorized outside CONUS only where there is no U.S. Postal Service (USPS). Use will be limited to transactions arising from official operations for the benefit of the military installations and their personnel. All such mail entered into the MPS will bear proper postage.

3. MPS privileges are authorized outside CONUS only as follows: Where there is no USPS; if existing MPS facilities and personnel of the command permit; if the major overseas commander determines, and the MPS agency concurs, that local civil postal service is inadequate; and if the host government does not object.

4. Use of MPS is authorized outside CONUS only where there is no USPS.

5. When a U.S. Army organization is acting on behalf of these organizations.

6. Use of USAF indicia authorized per HQ USAF (AF/DAAC(S)).

§ 556.29 Other services.

POs may not use installation auditing, data processing, financial management, legal, purchasing, or other similar services. POs must obtain such support at their own expense, except in those instances when necessary for the installation commanders to perform their oversight responsibilities.